

STATE LAND USE BOUNDARY AMENDMENT APPLICATION

(15 ACRES OR FEWER)

COUNTY OF HAWAII PLANNING COMMISSION

(Type or legibly print the requested information)

PETITIONER(S): _____

PETITIONER(S) SIGNATURE: _____ DATE: _____

ADDRESS: _____

LIST PETITIONER(S) INTEREST (if not owner): _____

PHONE: (Bus.) _____ (Res.) _____ (Email) _____

REQUEST: _____ TO _____
(Existing SLU Classification) (Proposed SLU Classification)

TAX MAP KEY: _____

SIZE OF PROPERTY OR AFFECTED AREA(S) TO BE RECLASSIFIED: _____

LANDOWNER(S): _____

FEE SIMPLE LANDOWNER(S) WRITTEN AUTHORIZATION

(may be provided by letter with the below statement included):

DATE: _____

DATE: _____

AGENT: _____

AGENT ADDRESS: _____

PHONE: (Bus.) _____ (Res.) _____ (Email) _____

Please indicate to whom original correspondence and copies should be sent.

ORIGINAL: _____ COPIES: _____

THIS STATE LAND USE BOUNDARY AMENDMENT APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:

1. A filing fee of five hundred dollars (\$500) to be paid via EPIC.
2. An original (signed) of the completed application.
3. A written narrative, including the following background information on the subject request:
 - A. A detailed written description of the proposed request and a statement of objectives and reasons for the request.
 - B. Description of the subject property in sufficient detail to precisely locate the property. Describe existing uses, structures, and topography.
 - C. State/County Plans affecting the subject request: General Plan designation, Special Management Area and Community Development Plans (Note: The General Plan is available on the Planning Department website at <https://www.planning.hawaiicounty.gov>)..
 - D. Surrounding zoning and land uses.
 - E. Flood Insurance Rate Map (FIRM) designation (contact Department of Public Works - Engineering Division).
 - F. Archaeological and Historic Resources: Describe and show on the plot plan any known historic and archaeological resources on the property. Examples include human skeletal remains, structural remains, sand deposits, midden deposits, and lava tubes. The application may be provided to the State Department of Land and Natural Resources Historic Preservation Division (SHPD) for a determination of whether the project will affect archaeological/historic resources. Please be aware that a hearing before the Planning Commission may not be held until SHPD and the Planning Department determines resources on the property are adequately identified, recorded, mitigated and/or preserved.
 - G. Valued Cultural Resources: Identify any traditional and customary native Hawaiian rights that are exercised in the area; the extent in which the proposed development will affect these rights; and feasible action to be taken to protect native Hawaiian rights if they exist. Examples include areas of traditional collection of terrestrial resources (kī leaf, aho chord, thatch, medicinal plants, and ferns) or marine or riparian resources (limu, ‘ōpae, ‘o‘opu, hīhiwai) used for subsistence, cultural and religious purposes. Traditional and customary rights may also include rights of access to the archaeological and historical resources of the property.
 - H. Public Access: Existing public access to and along the shoreline or to mountain areas and knowledge of whether public access is being used.
 - I. Floral and Faunal Resources.
 - J. Description of access(es) to the area (e.g., width, type of surface and condition of roadway). If a private roadway, submit evidence of legal access rights.
 - K. Traffic impacts - assessment of existing traffic conditions, anticipated increase in traffic and traffic impacts from proposed use (a formal study may be requested by Department of Public Works or Department of Transportation during the review process).
 - L. Availability of Utilities: Water, telephone, electricity, solid waste and sewage disposal.

4. A written narrative including the following:
 - A. How the granting of this request would promote the effectiveness and objectives of Chapter 205, Hawaii Revised Statutes, as amended. Include discussion on how the proposed use is not contrary to Chapter 205A, Coastal Zone Management (existing public access, scenic or open space resources, coastal view planes and coastal ecosystems);
 - B. The extent to which the proposed reclassification conforms to the applicable goals, policies, standards, and courses of action of the General Plan and implementing ordinances, plans and documents; and
 - C. The extent to which the proposed reclassification conforms to the applicable district standards. District standards can be found in sections §15-15-18 through §15-15-21 of the Land Use Commission Administrative Rules.
5. A preliminary site plan drawn to scale showing property lines and measurements; all existing and proposed structures with elevations, uses and improvements; proposed subdivision and reference points such as roadways, shoreline, etc.
6. A legal description of the proposed boundary amendment area in map and written form by metes and bounds as certified by a surveyor shall be submitted with this application. This application shall not be considered complete unless the metes and bounds description in map and written form have been received.
7. A list of the names, addresses and tax map keys of all owners and lessees of record of surrounding properties who are required to receive notice .
8. Any other plans or additional information relevant to this application may be requested by the Planning Director to facilitate processing of this request.